# TABLE OF CONTENTS

Environmental Management System and Your Role (EMS) .......... 2

Environmental Policy ........................................ 3

Environmental Aspects and Your Role .......................... 4

Environmental and Emergency Phone Numbers

Belle River Power Plant ........................................ 14
Fermi 2 Power Plant ............................................. 15
Greenwood Energy Center ..................................... 16
Monroe Power Plant ............................................. 17
Peaking Unit Organization ....................................... 18
River Rouge Power Plant ....................................... 19
St. Clair Power Plant ............................................. 20
Trenton Channel Power Plant ................................... 21
Warren Service Center Central Labs .......................... 22
Warren Service Center Shops ................................ 23
Renewable Energy ............................................... 24
ENVIRONMENTAL MANAGEMENT SYSTEM AND YOUR ROLE

DTE Energy has an Environmental Management System (EMS) that conforms to the ISO 14001 standard.

The purpose of the EMS is to minimize our impact on the environment. We can accomplish our goals with the cooperative effort of our employees, contractors, and suppliers.

It is critical that you personally, as our contractor or supplier, understand the importance of your work and how it relates to the environment. This booklet will help you to conform to our EMS.

DTE Energy is committed to continually improving environmental performance

• Know and conform to DTE Energy's Environmental Policy

• Ensure that your actions comply with DTE Energy’s EMS.
  - Understand the environmental impacts of your job.
  - Understand the significant environmental aspects affected by your work.
  - Follow established procedures and understand the consequences of not doing so.
ENVIRONMENTAL POLICY
Communication Tool

In order to enhance environmental performance at DTE Energy, we commit to...

• Operate our facilities, land, and equipment in a manner that meets or exceeds our compliance obligations;

• Continually minimize, mitigate or restore significant environmental impacts by integrating the Environmental Management System into business practices;

• Pursue improvements to energy conservation and efficiency that are cost effective;

• Conduct efficient waste management practices in accordance with regulatory requirements;

• Improve water and land resource management and conservation;

• Maintain open communication with interested parties;

• Uphold strong top management support of environmental programs.

This is a communication aid. The complete DTE Energy Environmental Policy can be found at: https://goo.gl/DJE3uZ
ENVIRONMENTAL ASPECTS AND YOUR ROLE

Chemical products (such as gasoline, lube, hydraulic; and fuel oil, chemicals, janitorial products)

- Obtain approvals for all chemicals brought on site.
- Provide a Safety Data Sheet (SDS) for each chemical brought on site.
- Store chemical product in separate, appropriate, and labeled containers.
- Minimize amount used and toxicity of chemicals.
- Eliminate unnecessary use of aerosols.
- Remove all unused chemicals upon job completion.
Chemical or Oil Spills

- Immediately report any spill to the site Shift Supervisor.
- Practice good housekeeping to minimize spills.
- Do not wash a spill down a drain unless directed to by environmental personnel.
- Tape-off or otherwise isolate spill and stay upwind.
- Do not clean up a spill unless authorized by environmental personnel.

Fugitive Dust

- Always drive at or below the posted speed limit.
- Wash ash hauler tires.
- Notify Contract Administrator or environmental personnel if dust is observed from sources such as roads, coal transfer points, ash silos, coal unloading areas, dust collectors and bag houses.
Recycling

• Place scrap metal in recycling containers.

• Follow site specific procedures for aerosol can disposal.

• Participate in any on-site recycling programs for paper, cardboard, wooden pallets, etc.

• Recycle tires to tire vendor.

Waste Handling

• Notify Contract Administrator or environmental personnel if a new or different waste stream will be generated in the process of your work.

• Minimize waste using the hierarchy of Reduce, Reuse and Recycle.

• Do not dispose of liquids in the trash.

• Place and store waste in separate, appropriate, and labeled containers. Obtain labels from environmental staff.
Stack Emissions
• Report any unusual stack emissions to your supervisor or the site Shift Supervisor.
• Be aware of the impact on emissions when working on the boiler, precipitators, air intake fans, or other equipment that directly affects stack emissions.

Radioactive Sources and Mixed Radioactive Waste
• Sign the acknowledgement log after receiving awareness training if the facility has a radioactive source.
• Nuclear Generation has specific radiation worker training.
• Work on a radioactive source or manage mixed radioactive waste only if you have been trained to do so.
• Follow all legal and site safety procedures.

Parts Cleaners
• Obtain written permission from the facility before bringing a parts cleaner on site.
• Keep parts cleaner lids closed when not in use.
• Let parts drip dry in the cleaner.

• Avoid contamination of parts cleaner with other degreasers.

**Paint and Paint Thinners**

• Assume all painted or coated surfaces contain lead until notified otherwise.

• When removing leaded paint, follow all legal requirements and site procedures.

• Store waste in separate, appropriate, and labeled containers.
PCBs

• Look for PCB labels on oil filled electrical equipment. If unlabeled, assume it contains PCBs.

• Wear proper PPE and follow appropriate work instructions if working on PCB containing equipment.

• Immediately report any potential oil leak from PCB containing or contaminated equipment to a DTE Energy supervisor.

Water Discharges to Navigable Waterways

• Do not discharge water to the ground, ditches or drains unless directed by site procedure or environmental personnel.

• Immediately notify a DTE Energy supervisor or environmental personnel of unusual characteristics observed in the water discharged to surface waters (e.g., oil, color, solids).

• Do not discharge or pour wastewater to basins/streams or surrounding surface waters without written permission from site environmental personnel.
Water Discharges to Sanitary or Storm Drains

• Place only sanitary waste into the sanitary system.

• No foreign liquids or solids are to be placed into any indoor or outdoor drains (including FGD drains) without written permission from site environmental professional.

• Do not pour chemicals down sink drains unless authorized by site procedure or environmental personnel.

Asbestos

• Look for signs indicating that a site contains asbestos containing material.

• In plants with asbestos, report any exposed, unlabeled insulation to your supervisor. If the site contains asbestos, assume any unlabeled insulation contains asbestos until notified otherwise.

• Handle and dispose of asbestos in accordance with legal requirements and site procedures.
Temporary Fuel Tanks (TFTs)

- Tanks must be approved for use by DTE Energy prior to arriving on site. Contact site environmental personnel for tank approvals.

- Use only TFTs less than 1,100 gallons.

- Ensure that any TFT greater than 60 gallons is compliant with Michigan Flammable and Combustible Liquids Storage Rules.

- Common requirements for TFTs:
  - The TFT must be labeled “FLAMMABLE LIQUID” or “COMBUSTIBLE” (by product type) “KEEP FIRE AWAY”.
  - The TFT must be separated from the other TFT by > 3 feet and must meet the following separation distances:
    - Property Line - 40’
    - Public Areas ( Sidewalks) - 50’
    - Important (non-expendable) building - 100’
- The dispenser should be locked when not in use. Dispensing area must be protected from spills.
- The tank owner should have spill response equipment nearby.
- The tank owner must have a fire extinguisher nearby.

**Avian Impacts (Wind Parks)**

- Monitor for signs of bird kills when at turbine locations
- If any raptors or notable birds found, notify site DTE Energy personnel.
- Document details of any unusual avian impacts.
Other Roles

• Provide the plant a list of materials stored or used at the facility during the calendar year. (Stored products may need to be reported to fire fighters and certain chemicals may need to be included in the site’s Toxic Release Inventory (TRI) report.)

• Use raw materials with recycled content whenever practical.

• Improve processes that reduce the use of resources (electricity, water, materials).

Contact your supervisor, DTE Energy Contract Administrator or Site Environmental Personnel to:

• Report any site conditions that seem inconsistent with the environmental management system and the site’s commitment to prevention of pollution

• Obtain more information

• Suggest or investigate environmental improvement opportunities.
BRPP
ENVIRONMENTAL AND
EMERGENCY PHONE
NUMBERS

BRPP Emergency
63250 (inside)
810.326.3250 (outside)

Fire: Call the plant emergency number

Shift Supervisor
63235 (inside)
810.326.3235 (outside)

Environmental Engineering
63208 (inside)
810.326.3208 (outside)

EVACUATION ASSEMBLY AREA
Lawn outside cafeteria

FIRE: 5 SHORT BLASTS
EVACUATE: 7 SHORT BLASTS
ALL CLEAR: 1 LONG BLAST
FERMI 2
ENVIRONMENTAL AND
EMERGENCY PHONE
NUMBERS

FERMI 2 Emergency
61250 (inside) 734.586.1250 (outside)

Fire: Call the plant emergency number

Shift Supervisor (Control Room)
65235 (inside) 734.586.5235 (outside)

Environmental Engineer
61839 (inside) 734.586.1839 (outside)
61549 (inside) 734.586.1549 (inside)

EVACUATION ASSEMBLY AREA

Fire: Nuclear Training Center (NTC) Auditorium

Site Evacuation: Newport Service Center and Trenton Channel Power Plant

THE “ALL CLEAR” SIGNAL IS A HI-COM ANNOUNCEMENT OR A BUILDING COORDINATOR ANNOUNCING IT IS SAFE TO RETURN TO THE BUILDING.

FIRE ALARM - YELP SOUND
EVACUATION - STEADY SOUND
TORNADO - SIREN SOUND
GWEC ENVIRONMENTAL AND EMERGENCY PHONE NUMBERS

GWEC Emergency
43250 (inside)
810.324.3250 (outside)

Fire: Call the plant emergency number

Control Room
43234 (inside)
810.324.3234 (outside)

Environmental Engineer
43283 (inside)
810.324.3283 (outside)

Environmental Engineer II
8.326.3208 (inside)
810.326.3208 (outside)

EVACUATION ASSEMBLY AREA
Greenwood Clubhouse

FIRE: 5 SHORT BLASTS
EVACUATE: 7 SHORT BLASTS
ALL CLEAR: 1 LONG BLAST
MONROE POWER PLANT

MONPP ENVIRONMENTAL AND EMERGENCY PHONE NUMBERS

MONPP Emergency
42250 (inside)
734.384.2250 (outside)

Fire: Call the plant emergency number

Shift Supervisor
42235 (inside)
734.384.2235 (outside)

Environmental Engineers
42562 (inside)
734.384.2562 (outside)
42561 (inside)
734.384.2561 (outside)

EVACUATION ASSEMBLY AREA

• Parking lot in front of Plant
• Parking lot in front of Fuel Supply’s main building

FIRE: 5 SHORT BLASTS
EVACUATE: 7 SHORT BLASTS
ALL CLEAR: 1 LONG BLAST
PEAKING UNIT ORGANIZATION
ENVIRONMENTAL AND EMERGENCY PHONE NUMBERS

Distribution Operation Substation Sites:
SOC - 313.235.9444
Environmental - 313.235.8122

Power Plant Sites:
Contact emergency number specific to plant; listed in this book

Delray Peaker:
Contact the RRPP Shift Supervisor at 313.297.8235

Additional Peaking Unit Support
General support - 734.326.4863
Environmental support - 313.235.2745
RRPP ENVIRONMENTAL AND EMERGENCY PHONE NUMBERS

Emergency - RRPP
250 (inside) 313.297.8250 (outside)

Fire: Call the plant emergency number

Shift Supervisor - RRPP
78235 (inside) 313.297.8235 (outside)

Environmental Engineer
78230 (inside) 313.297.8230 (outside)

EVACUATION ASSEMBLY AREA

- RRPP - Clubhouse Trailer east of the Administration Building

FIRE: 5 SHORT BLASTS
EVACUATE: 7 SHORT BLASTS
ALL CLEAR: 1 LONG BLAST
SCPP ENVIRONMENTAL AND EMERGENCY PHONE NUMBERS

SCPP Emergency
66234 (inside)
810.326.6234 (outside)

Fire: 68250

Shift Supervisor
66235 (inside)
810.326.6235 (outside)

Environmental Compliance Specialist
66356 (inside)
810.326.6356 (outside)

Environmental Engineer
66218 (inside)
810.326.6218 (outside)

EVACUATION ASSEMBLY AREA
St. Clair Club House

FIRE: 5 SHORT BLASTS
EVACUATE: 7 SHORT BLASTS
ALL CLEAR: 1 LONG BLAST
TCPP
ENVIRONMENTAL
AND EMERGENCY
PHONE NUMBERS

TCPP Emergency
22250 (inside)
734.362.2250 (outside)

Fire: Call the plant emergency number

Shift Supervisor
22235 (inside)
734.362.2235 (outside)

Environmental Engineer
22237 (inside)  734.362.2237 (outside)
22236 (inside)  743.362.2236 (outside)

EVACUATION ASSEMBLY AREA
Onsite - TCPP Clubhouse
Offsite - Slocum Substation
(across W. Jefferson)

FIRE: 5 SHORT BLASTS
EVACUATE: 7 SHORT BLASTS
ALL CLEAR: 1 LONG BLAST
WSC CENTRAL LABS
ENVIRONMENTAL AND
EMERGENCY PHONE
NUMBERS

WSC Central Labs Emergency
70911 (inside)
313.897.0911 (outside)

Fire: Call the site emergency number

First Aid
70630 (inside)
313.897.0630 (outside)

On Call Supervisor
313.280.0301 (pager)

Environmental Engineer
71498 (inside)
313.897.1498 (outside)
313.316.9931 (mobile)

EVACUATION ASSEMBLY AREA
W-100 WSC
WSC SHOPS ENVIRONMENTAL AND EMERGENCY PHONE NUMBERS

WSC Shops Emergency
70911 (inside)
313.897.0911 (outside)

Fire: Call the site emergency number

First Aid
70630 (inside)
313.897.0630 (outside)

On Call Supervisor
313.316.5127 (mobile)

Environmental Engineer
71498 (inside)
313.897.1498 (outside)

EVACUATION ASSEMBLY AREA
L Building - Garage
**RENEWABLE ENERGY ENVIRONMENTAL AND EMERGENCY PHONE NUMBERS**

Gratiot Wind Park Emergency  
989-254-9617 or 989-842-1004

Huron Renewable Energy Center Emergency  
313-318-6866 or 989-430-8890

Solar Sites Emergency  
DR-SOC 313-235-5590

**Fire:** 911

At solar sites await until DTE personnel are present.

**Environmental Engineer for all sites**  
810-728-5019

**EVACUATION ASSEMBLY AREA**

Gratiot Wind Park  
End of driveway at Enterprise Dr.

Huron Renewable Energy Center  
Entrance drive on S. Van Dyke Rd.

**Solar Sites:**

Roof Mounts  
At the main ground entrance to the building.

Ground Mounts  
Outside the entrance to the service rack.